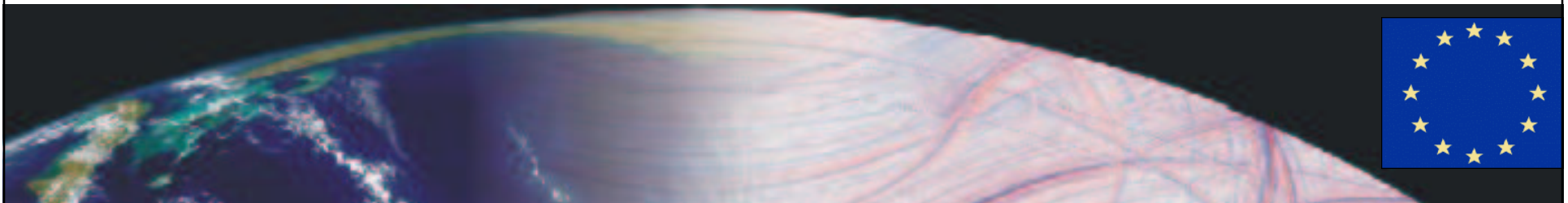


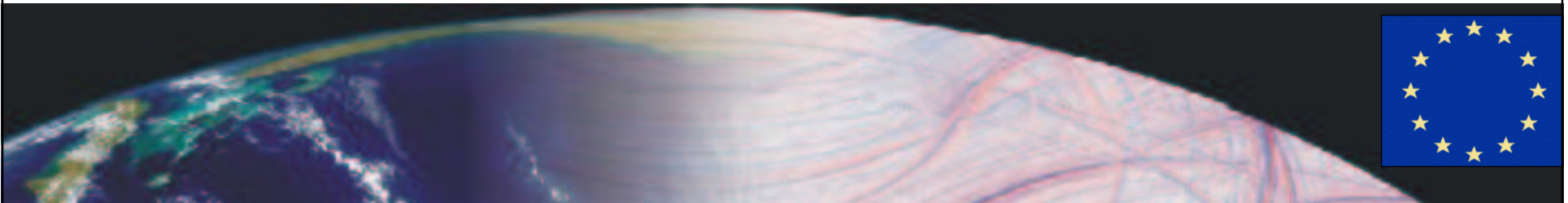
SPICE in a nutshell:
everything you wanted to
know but were afraid to ask!

we hope.....



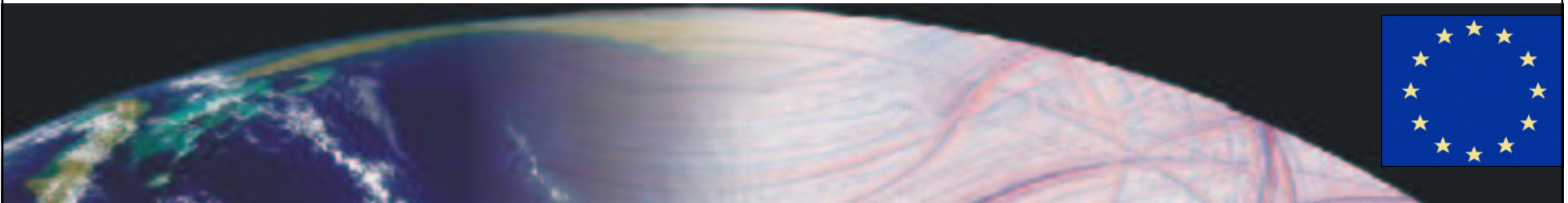
Responsibilities of Coordinator

- act as intermediary communication between contractors and commission
- receive all payments and make payments to contractors
- keep accounts in order to determine at any time how much has been paid to each contractor



Contractor Responsibilities

- send all info to Brussels through LMU coordinator
- designate one or more persons to manage and monitor work progress, the commission must be informed of their contact details (Form 2a)
- provide information to the commission within the framework of controls and audits
- inform commission of subcontractors
- take part in meetings



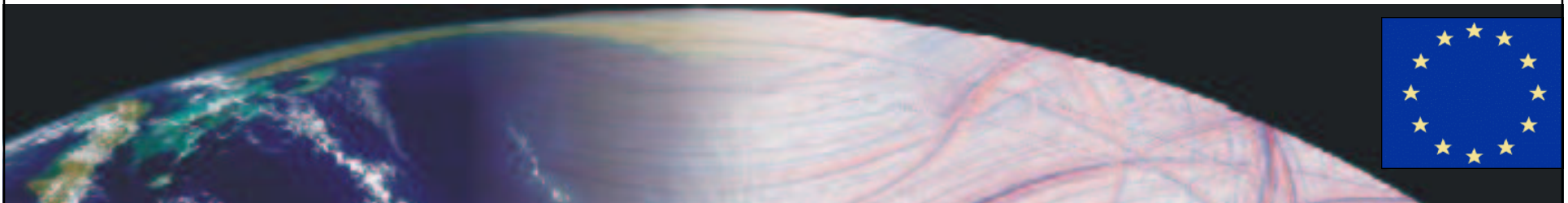
Our Responsibilities

- carry out project in accordance with DoW
- inform commission of any event that may affect the implementation of the project
- provide data requested by the commission for purposes of administration



Reports and Deliverables

- all reports and deliverables must be submitted within 45 days.
- for each reporting period we must submit a periodic activity report (overview of activities, description of progress towards objectives)
- each contractor must submit audit certificates for each period in which an audit certificate is required



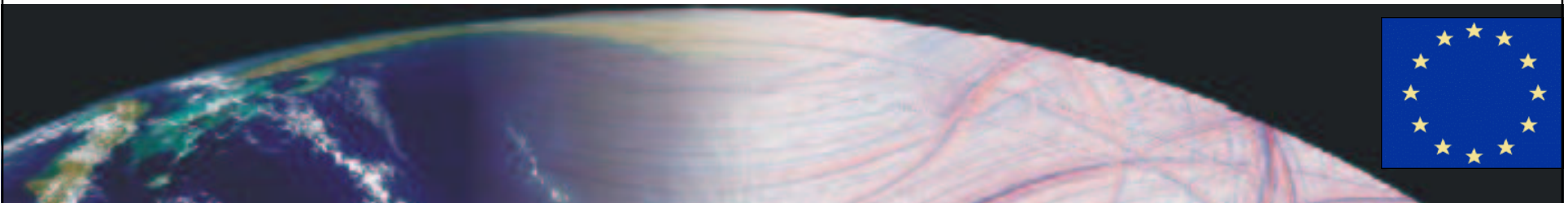
Each contractor shall submit:

- final activity report
- final management report
- supplementary final reports required by any Annex of the contract
- distribution report between contractors



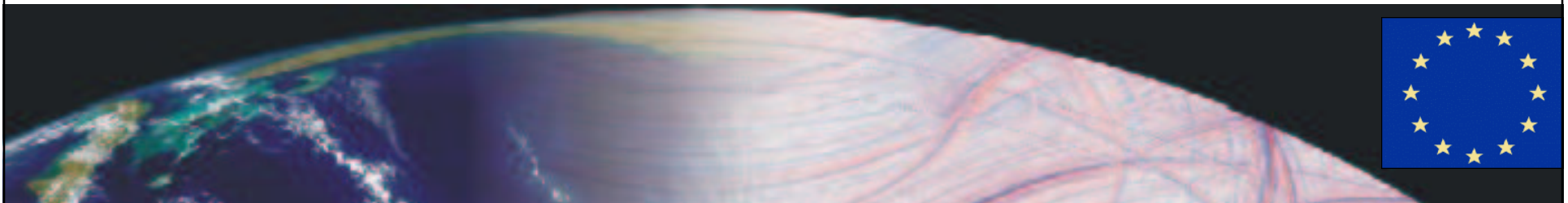
Evaluation-the commission may:

- reject reports submitted and request the consortium complete the work in the DoW or to perform additional work without delay
- approve reports and deliverables, but may re-negotiate the work to be performed during the next period
- may suspend the project
- ***terminate the contract***

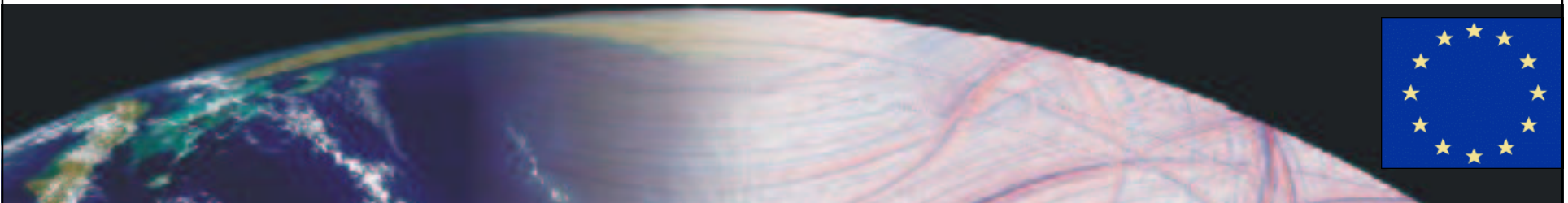


Termination of the Contract

- Any contractor may request termination of its participation in the contract.
- The consortium may request to terminate the participation of any contractor
- The commission may terminate the project in the following cases:

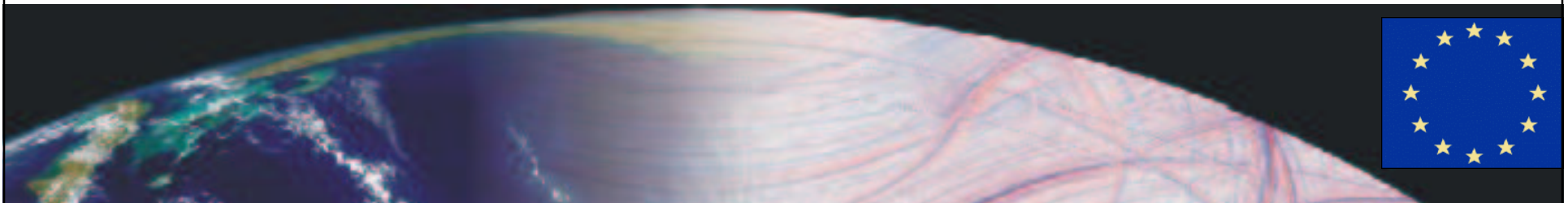


- a) when one or more of the legal entities does not accede to the contract
- b) if reports are not approved by the commission
- c) where a legal, financial, organizational or technical change of control of a contractor puts into question the decision of the commission to accept its participation
- d) where changes or termination of participation of a contractor substantially affects the implementation of the project, or the interests of the community
- e) in case of force majeure where any reactivation of the project after suspension is impossible
- f) professional misconduct



Criteria for Eligibility of Researchers

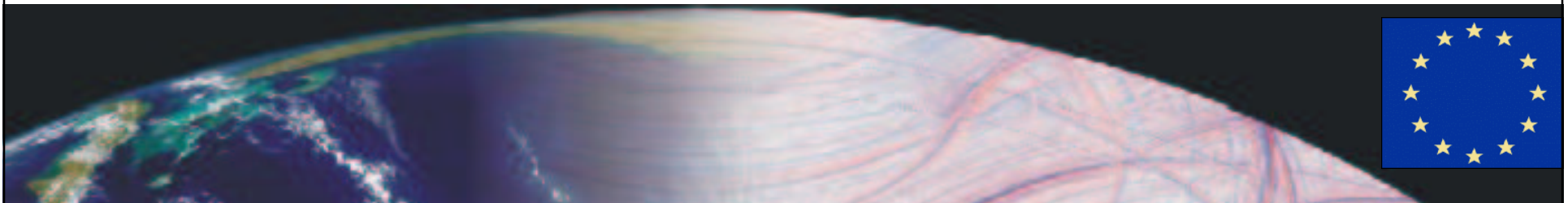
- Nationality
- Mobility
- Qualification and Research experience



Nationality

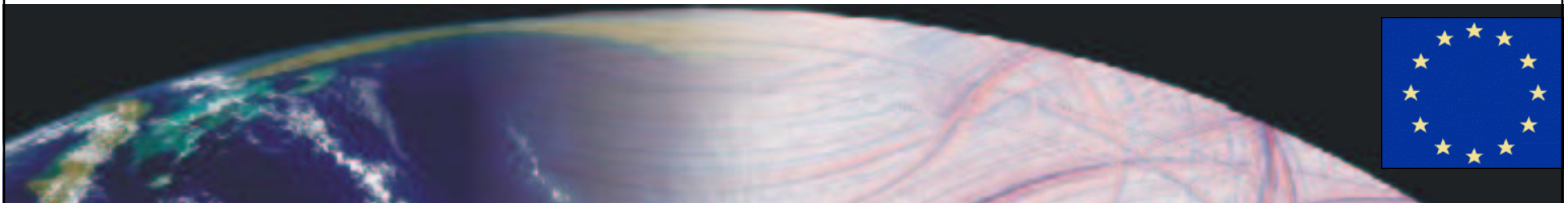
The researcher must be a national of:

- a Member State of the Community
- an Associated State
- a third country within the limit set out in Article III.2.1.a). (no more than 30% of researcher months, can be looked at on a case by case basis)



Mobility

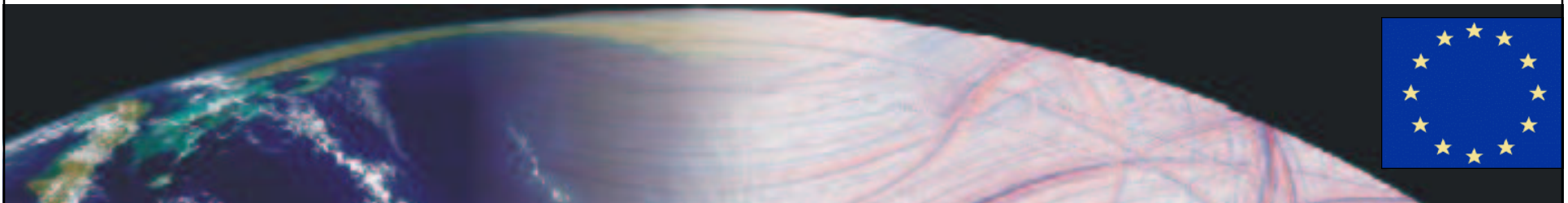
- a researcher may **not** be national of the state in which the contractor's research team appointing him/her is located
- with two nationalities the researcher must be hosted in the country in which he/she has not resided in the last 5 years
- a researcher can work in their country of nationality if they can prove that their activities for the past 5 years took place in a third country immediately prior to appointment



Qualifications and Experience

Early Stage Researchers

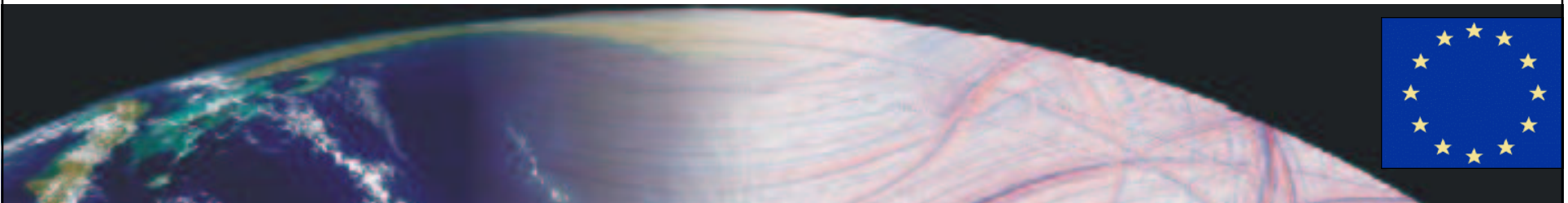
- researchers in the first 4 years of their research activity
- have university degree giving access to a doctoral degree
- not yet obtained doctoral degree



Qualifications and Experience

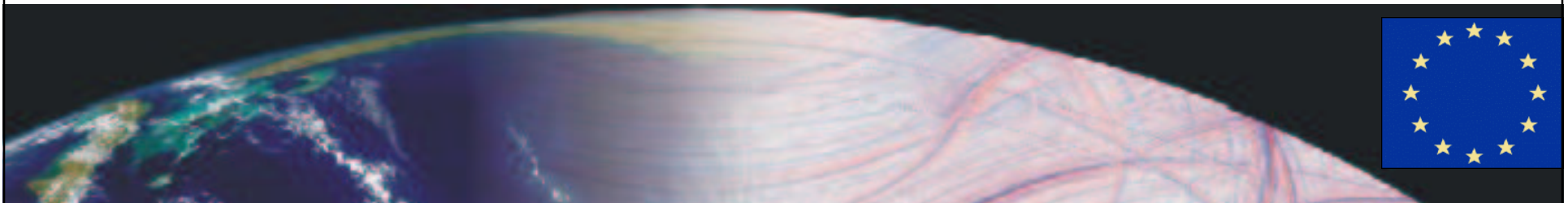
Experienced Researchers

- at least 4, but no more than 10 years of research experience
- have university degree giving access to a doctoral degree
- or already in possession of a doctoral degree



Duration

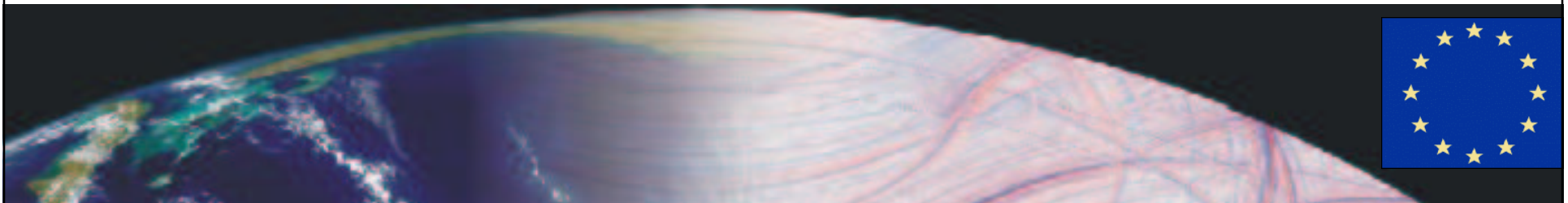
- 3 months to maximum 36 months
- this is a **full time** position!
- can be split in several stays not exceeding 36 months



Eligible Costs for the Researcher

A. Monthly living allowance

Categories	Researchers appointed under an employment contract / assimilated fellowship with full social security coverage (€/year)	Researchers receiving a fixed-amount stipend (€/year)
Early stage researchers	30 550	15 275
Experienced researchers	47 000	23 500



B. Travel allowance

Granted for each researcher for one journey between his/her location of origin and the contractors premises once every 12 months.

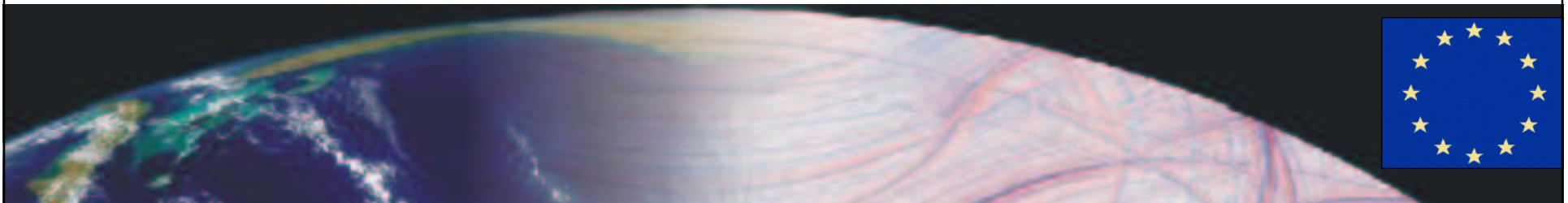
Distance	Fixed-amount rate (€)
<500	250
500 - 1000	500
>1000 - 1500	750
>1500 - 2500	1000
>2500 - 5000	1500
>5000 - 10 000	2000
>10 000	2500



C. Mobility costs

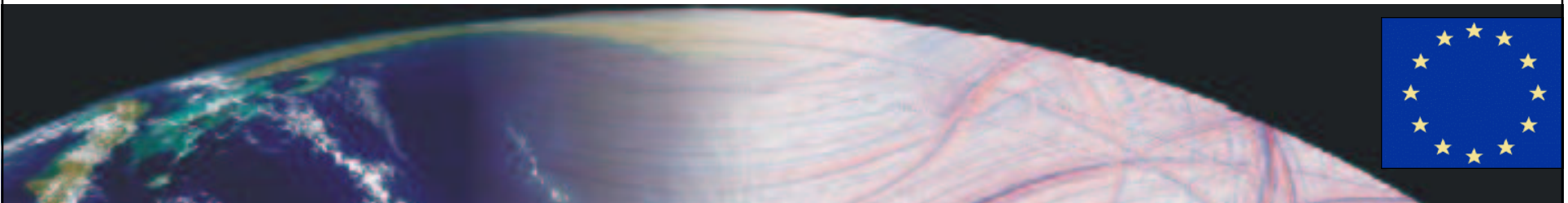
Monthly mobility allowance, granted if the researcher has undertaken a transnational mobility at the start of their program or within less than 12 months before their appointment to the project.

- 800€/month with family
- 500€/month single



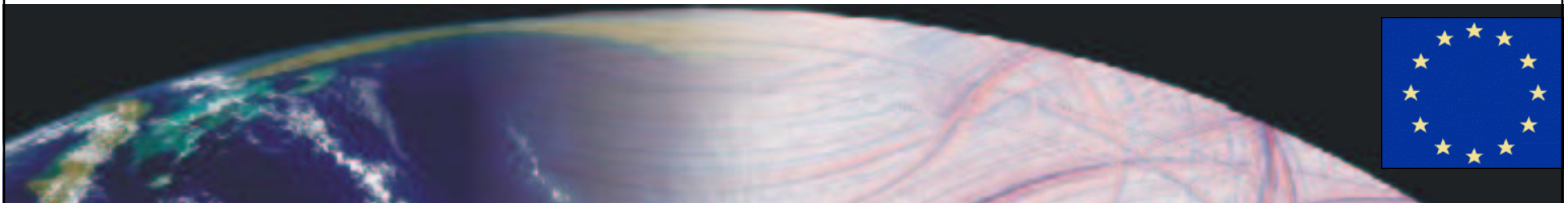
D. Career exploratory allowance:

- 2000€ allowance if the researcher devotes his/herself to the researcher human resources and mobility activities for at least one year



E. Participation expenses

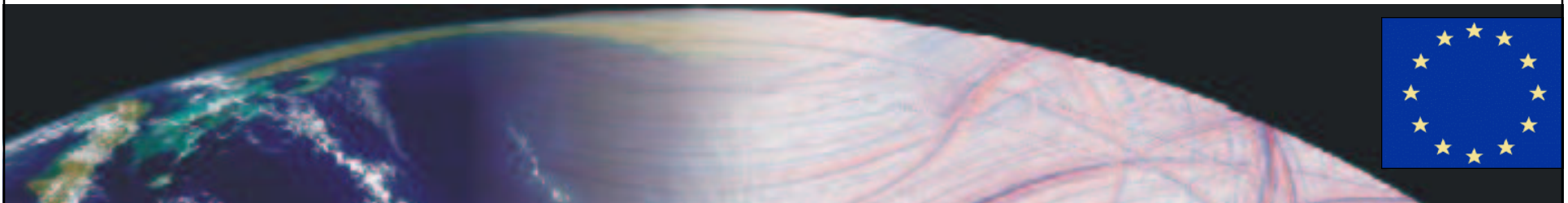
- 400€ per person month
- financial envelope to administered by the host institute, not given directly to the researcher
- contribution towards training, networking, and transfer of knowledge



Eligible Costs for the Contractor

F. Contribution to the research/ training/ transfer of knowledge

- costs to support the participation of non-appointed researchers from the network teams in the transfer of knowledge
- costs related to the organization and implementation of the project (maintenance of a website, exchange of materials)



G. Management activities

- maximum 7% paid toward project management
- audit expenses



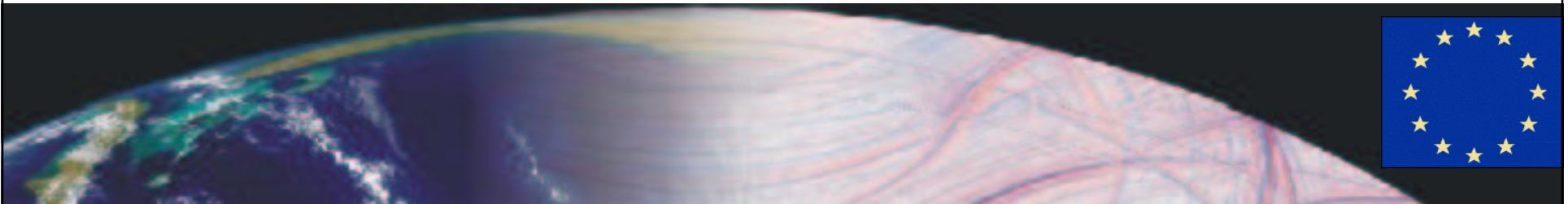
H. Contribution to overheads

- flat rate payment of 10% of the direct costs



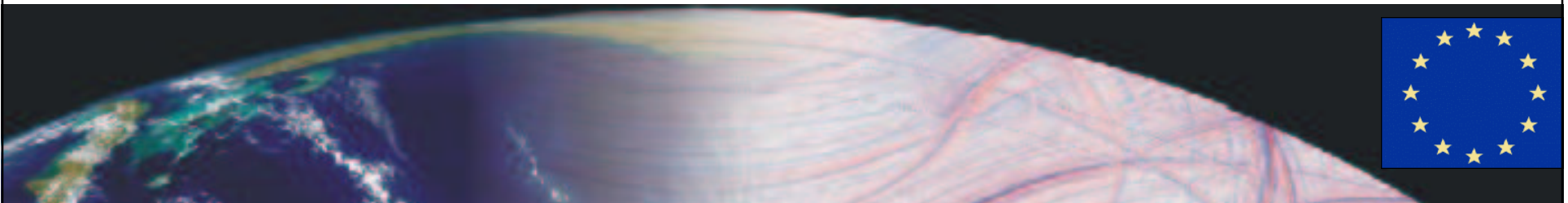
I. Other types of expenses

- costs related to the purchase or leasing of essential equipment



Example 1: single, early stage researcher

A) monthly allowance:	30 550
B) travel costs (<500km):	250
C) mobility (500/month):	6000
<u>D) career development:</u>	<u>2000</u>
	38 800/year
plus E) participation costs	
400€/month :	4800



Example 2: experienced researcher with family

A) monthly allowance:	47 000
B) travel costs (>1000km):	750
C) mobility (800/month):	9600
<u>D) career development:</u>	<u>2000</u>
	59 350/year
plus E) participation costs	
400€/month:	4800

